

Curriculum Vitae Europass

Personal Information

First name(s) **Giada**
/Surname (s) **RIZZETTO**
Address (es) Via Zuccarello, Marcon, Venezia
Telephone (s)/ Mobile (s)
Fax
E-mail giadarizzetto@gmail.com
Nationality Italian
Date of birth 12/9/2004
Gender F



Job applied for / position/ preferred job/ studies applied for/personal statement

Manager/economic sector, relations with customers

Work Experience

dates (from - to)

Occupation or position
held

Name and address of
employer

Type of business or
sector

Main activities and
responsibilities

Education and qualification awarded

Dates (from-to) 2018-2023

Type of qualification High School Diploma in Administration, Finance and Marketing – 72/100

Main subjects covered or
skills acquired
Business Economics: General accounting, marketing strategies
Law: administrative civil law, functioning of the public administration
Political economy: Italian tax system
English: business
Spanish: microlanguage in the economic field

Name and address of
organisation providing
education and training

IIS L. Luzzatti Gramsci

Level of qualification	EQF/ 4 level				
Personal skills and competences					
Mother tongue(s)	Italian				
Other language(s)					
Self-assessment	Understanding		Spoken		Writing
European Level (*)	<i>Listening</i>	<i>Reading</i>	<i>interaction</i>	<i>production</i>	
Inglese	A2	A2	A2	A2	A2
Francese					
Spagnolo	B1	B1	B1	B1	B1
	(*) Quadro comune europeo di riferimento per le lingue				
Communication skills li	Arrangements for group work and listening to the needs of others				
Organisational/managerial skills and competences	Maximum management of timing, with respect for deadlines and maximum profit obtained				
Job-related skills	Data analysis and interpretation, social media management, project management and graphics processing				
Computer skills	Use of the Office package, Google package, Adobe package and possession of the Cisco certification				
Artistic skills	Good graphic skills of multimedia creation and design and creativity				
Other skills					
Driving licence	yes				
Additional information					

Mestre – Venezia, 15 May 2023

=====

In compliance with the Italian D.L 196/2003 and G.D.P.R. 679/16 I hereby authorize the recipient of this document to use and process my personal details for the purpose of recruiting and selecting staff and I declare that I am informed of my rights in accordance with art. 23 of the above mentioned decree. I hereby allow my personal details to be handled fairly by companies, societies and any organizations which cooperate with You, respecting my right to privacy. Besides I authorize to use my personal details also by electronic ways and/or automated equipments to link the details with those of other people, according to quality and quantity criteria